

Complex Program Management Needs Assessment & Desktop Technology Check List Tool

Self-Assessment of Transition Needs & Readiness

- Current Use of Spreadsheets with Project Requirements more than Scope & Time
- Have a Desktop Standalone Project License & Mastered Functionality
 - Forward Scheduling; Baseline; Track
 - Have a Standard Project Template
 - Generic Resources
 - Resource Assignments to Tasks
 - Capacity Forecasts & Planning
- Readiness to Choose & Standardize on an Enterprise Project Management Technology
 - Project Managers have mastered 90% of Desktop Project Technology
 - Managing Multiple Projects Competing for Same, Limited Resources
 - Establish an Enterprise Resource Pool for all Generic Resources
 - Develop Standard Enterprise Wide Reports
 - Establish Custom, User Defined Project & Resource Fields

Project Management Maturity (PMM) Levels-- Technology Checklist- 90% of Solution--- Project Desktop

- PMM Level 2- Forward Schedule
 - Company Holiday Calendar
 - Phases or WBS
 - Project tasks linked with Precedence Dependence Diagram
 - Frozen Baseline Schedule
 - Track Actual
 - Manage with Tracking Gantt Schedule
- PMM Level 3- Resource Requirements
 - Establish Generic Resources in Resource Pool
 - Assign Resources to Task using Work Formula
- PMM Level 4 Capacity Planning
 - Forecast Capacity- Force count & Working Hours (Resource Calendar)
 - Capacity Planning Using resource requirements & Capacity Forecast